

**STATELINE MASS TRANSIT DISTRICT
REGULAR BOARD MEETING
9:30am
Wednesday, November 29, 2023
11722 Main Street, Roscoe, IL 61073**

I. WELCOME AND ROLL CALL

II. APPROVAL OF AGENDA

III. PUBLIC COMMENT

IV. ACCEPTANCE AND APPROVAL of Meeting Minutes October 25, 2023

V. FINANCIAL REPORTS:

- a. Update and discussion as necessary on local, state, and federal grant programs.
 - i. Update and discussion on FY24 DOAP monthly reporting.
 - ii. Update and discussion on federal grant applications & ECHO requests
 - iii. Discussion and action as needed on line-item adjustments FY23 closeout.
 - iv. Discussion and action on Resolution 2023-R-05 and Resolution 2023-R-06 Authorizing execution of Rebuild IL Capital Grants for Transit Hub & funds for (3) three medium duty buses.
 - v. Discussion and action as needed on authorizing approval of engagement letter with Siepert & Co., LLP for audit of the financial statements of SMTD for the fiscal year ended June 30, 2023 in the amount of \$21,075, which includes the audit and preparation of the Illinois Comptroller's Annual Financial Report.
 - vi. Discussion and action on renewal of Spectrum REACH advertising contract January 1, 2024 through December 29, 2024 in the amount of 7,200--TV \$1,800 (4,191/88,313 spots/impressions)/Online Video \$5,400 (337,500 spots/impressions)
 - vii. Discussion and action of changes to Executive Director Employment contract effective January 1, 2024.

VI. MARKETING

- a. Update and discussion on September 2023 ridership.
- b. Update and discussion on *Ticket to Ride* and *Token Transit* programs.

VII. OTHER BUSINESS

- a. Review and acceptance of Oversight Management Log entries.
- b. Discussion and action on approval of Resolution 2023-R-09 adopting 2024 Board Meeting dates and times.
- c. Discussion and action as needed regarding SLATS Feasibility Study.
- d. Update and discussion on participation in Rockton Christmas Walk Lighted Parade, December 2, 2023, & Roscoe Hometown Holidays, December 9, 2023.
- e. Other business as may come before the board.

VIII. APPROVAL OF BILLS

IX. ADJOURNMENT