

**STATELINE MASS TRANSIT DISTRICT  
REGULAR BOARD MEETING  
9:30am  
Wednesday, January 24, 2024  
11722 Main Street, Roscoe, IL 61073**

**I. WELCOME AND ROLL CALL**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENT**

**IV. ACCEPTANCE AND APPROVAL of Meeting Minutes October 25, 2023 & November 29, 2023**

**V. FINANCIAL REPORTS:**

- a. Update and discussion as necessary on local, state, and federal grant programs.
  - i. Update and discussion on FY24 DOAP monthly reporting.
  - ii. Update and discussion on federal grant applications & ECHO requests—4<sup>th</sup> QTR FY23 \$191,352.
  - iii. Discussion and update on Rebuild IL Capital Grant for Transit Hub & funds for (3) three medium duty buses.
  - iv. Discussion and update on status of audit of the financial statements of SMTD for the fiscal year ended June 30, 2023 and preparation of the Illinois Comptroller's Annual Financial Report.
  - v. Discussion and action as needed on changes to Executive Director Employment contract and part-time employee policy effective December 1, 2023; *Resolution 2024-R-01* and *Resolution 2024-R-02* updating and establishing policy as per recent Illinois Paid Leave for All Workers Act and changes to Executive Director medical insurance reimbursement.
  - vi. Discussion and update on SMTD participation in County Emergency Management program.

**VI. MARKETING**

- a. Update and discussion on October & November & December 2023 ridership.
- b. Update and discussion on *Ticket to Ride* and *Token Transit* programs.

**VII. OTHER BUSINESS**

- a. Review and acceptance of Oversight Management Log entries.
- b. Discussion and action as needed on approval of RMTD's updated PTASP (Dec 2023).
- c. Discussion and update on SLATS EV Study.
- d. Update and discussion on participation in Stateline Chamber annual awards banquet, February 1, 2024 5:30pm – 9:30pm at the Orchard Pavilion.
- e. Discussion regarding Executive Director attendance at DOT FTA Regional Procurement and Financial Management Workshops, February 26, 2024 through March 1, 2024 in Chicago, IL.
- f. Other business as may come before the board.

**VIII. APPROVAL OF BILLS**

**IX. ADJOURNMENT**