

**STATELINE MASS TRANSIT DISTRICT
MINUTES OF MEETING
Wednesday, February 25, 2026 -- 9:30am
11722 Main Street, Roscoe, IL 61073**

- I. **WELCOME** Chairman Gus Larson opened the meeting at 9:32am welcoming all in attendance. Present in addition to Chairman Larson were Trustees Mari Mattocks, Dick Adams, and Jack Cook. Chairman Larson noted Trustee Clifton had provided prior notice she would not be in attendance. Also present was Roscoe Village Administrator Josef Kurlinkus and SMTD Executive Director Sharon Hecox. RMTD Executive Director Michael Stubbe joined the meeting late at 9:36am.
- II. **APPROVAL OF AGENDA** Chairman Larson entertained a motion for approval of the agenda which had been provided electronically prior to the meeting. Trustee Mattocks motioned; Trustee Adams seconded. All ayes. No discussion. Motion carried 4 – 0, with none opposing or abstaining, and the February 28, 2026 agenda was approved.
- III. **PUBLIC COMMENT** Chairman Larson opened the meeting to public comment. Kurlinkus stated Roscoe had received the annual funding request (FY26) and request for increased funding (FY27-28) and suggested SMTD Executive Director and Mari Mattockes (Roscoe Village SMTD Trustee appointee) schedule to attend a board meeting in the near future. Kurlinkus said there was essentially a new board who would appreciate update. Kurlinkus to coordinate with SMTD on meeting date.
- Trustee Cook noted he had received notice from the City of South Beloit that his “*Tour of Duty*” was ending and request to serve another term (*as SMTD South Beloit Trustee appointee*). Jack said he will serve another term and questioned whether a Resolution or other formal action would be taken to document the appointment. Cook suggested it would be a good idea to have official record. Hecox stated that appointments are done through the municipal boards and would follow up with City of South Beloit for documentation.
- IV. **ACCEPTANCE AND APPROVAL of Meeting Minutes January 28, 2026** Chairman Larson entertained a motion to approve the January 28, 2026 Minutes noting he had not reviewed the minutes. Trustee Mattocks motioned; Trustee Adams seconded. Three (3) ayes, with Larson abstaining. No discussion. Motion carried with none opposing and one abstaining and the January 28, 2026 minutes were approved.
- V. **FINANCIAL REPORTS:**
- a. **Update and discussion as necessary on local, state, and federal grant programs.**
- i. **Update and discussion on FY26 DOAP monthly reporting and FY27 increased apportionment and application due April 1, 2026.** Executive Director Hecox reported the November DOAP requested in the amount of \$116,039.48 had been received and deposited 2/02/2026. A copy of the request had been provided to the board at the prior meeting and verification of deposit was included in the board packet. Hecox said the December 2026 request in the amount of \$104,072.64 had been approved and was pending receipt of funds with a copy of the request included in the board packet. Hecox

reported the FY27 DOAP appropriation estimate had been received in the amount of \$1,893,510. Hecox reported the FY27 grant application would be available in *BlackCat* on March 1st with submittal due by April 1st. Hecox said the FY27 application would include an 80/20 match in keeping with recently passed legislation; however, there is anticipated to be legislative action proposed to change what was approved for urban properties to 75/25 in future years to better manage availability of future funding.

- ii. **Update, discussion and action on federal grant applications & ECHO requests and POP FY26-27.** Hecox reported 2nd QTR federal ECHO request in the amount of \$174,052 had been submitted and received on 2/09/2026. Copies of the request and deposit verification were included in the board packet. Hecox reported a second meeting with Jonathan Dixon, FTA Program Manager, to review Recipient Management Plan was scheduled for March 11, 2026. Hecox said the plan is to review grants and grants management plan, including the application for the FY22 and FY23 appropriations. Hecox said Dixon had indicated no new grant or amendment to current operating grant could be applied for before Fall to apply for both FFY22 and FFY23 funding. Hecox said a new POP in the amount of \$936,266 to include the FFY22 and FFY23 apportionments had been prepared to cover FY27 budget. Hecox said the original FY26 POP was in the amount of \$761,532. Hecox said the new POP amounts would be included in the TIP. Hecox said she had attended an online Triennial Review Workshop on February 3, 2026. Hecox said attendance at reviews provide updates and reminders of things needing attention or action.
- iii. **Discussion and action on FY Certis & Assurances & apportionment** No discussion or action. FY2026 Certs and Assurances not yet available.
- iv. **Discussion and update on disposal of SMTD buses at Beloit Auction and activity on Transit Hub.** Hecox reported to date two (2) of the four SMTD buses had been sold (R167 & R168). Hecox said SMTD would receive check for total sale after all four of the buses are sold.
- v. **Discussion and action on agreement for preparation of Single Audit of financial statements ending June 30, 2025.** Hecox reported she had sent out requests for quote and was waiting on proposal. Hecox reported the contract with Seipert for accounting services had been signed and she was waiting on requested list of items needed for end of year closeout. Hecox said Seipert had confirmed ability to be under the \$5,000 for the service, as approved by the board at the prior meeting.
- vi. **Discussion and action on adoption of Resolution 2026-R-02 Authorizing IGA between SMTD and Roscoe Township for transportation services** FY27 Hecox requested approval of resolution authorizing IGA between SMTD and Roscoe and Roscoe Townships for FY27 in the amount of \$3,250. Hecox said Attorney Sosnowski would be requesting the FY26 amount of \$3,000 for the FY26 IGA and also provide advance notice to the townships that the FY27 and FY28 rates would be increased by \$250 each year (FY27 \$3,250/FY28 \$3,500). Hecox said the increase was in keeping with the increase requested of municipalities to meet the needs of the district. Chairman Larson entertained separate motions for each of the Resolutions. Trustee Cook motioned for approval of Resolution 2026-R-02 authorizing IGA between SMD and Roscoe Township; Trustee Mattocks seconded. All ayes. No discussion. Motion carried 4 – 0, with none opposing or abstaining, and the motion was approved.
- vii. **Discussion and action on adoption of Resolution 2026-R-03 Authorizing IGA between SMTD and Rockton Township for transportation services FY27.** Trustee Cook motioned for approval of Resolution 2026-R-03 authorizing IGA between SMTD

and Rockton Township; Trustee Adams seconded. All ayes. No discussion. Motion carried 4 – 0, with none opposing or abstaining, and the motion was approved.

VI. MARKETING

- a. **Update and discussion January 2026 ridership.** Hecox reported 2,543 rides, including 27 Center of Hope and 150 Veteran Free Rides were provided in January 2026. Hecox reported there were zero No Shows reported for January 2026.
- b. **Update and discussion on *Ticket to Ride* and *Token Transit* programs.** Hecox reported (321) full fare and (267) half fare Token Transit coupons and (10) full fare and (386) half fare Ticket to Ride tickets were redeemed in January 2026. Hecox reported the (1,011) advanced sale tickets represent approximately 42% of the total trips provided in January 2026.

VII. OTHER BUSINESS

- a. **Discussion and action on adoption of Resolution 2026-R-01 approving amended Bylaws.** Hecox requested action on approving amended Bylaws to allow for remote attendance at meetings. Hecox said copies of the resolution and proposed amendment had been provided to the board for review electronically prior to the meeting. Hecox shared legislation allows remote voting by adoption. Open discussion. Chairman Larson entertained a motion for approval of Resolution 2026-01 approving the amended Bylaws. Trustee Cook motioned; Trustee Mattocks seconded. All ayes. No discussion. Motion carried 4 – 0, with none opposing or abstaining, and the motion approving amended Bylaws was approved.
- b. **Discussion and action on approval of RMTD Management Reports and updated Performance Management Targets under RMTD PTASP.** Hecox stated RMTD’s management reports and Performance Management Targets had been provided electronically to the board for review. Hecox said RMTD’s original PTASP had been adopted by SMTD in 2020 as well as subsequent required annual updates. Hecox requested approval of updated reports. Chairman Larson motioned for approval; Trustee Cook seconded. All ayes. Hecox reported she would provide updates to SLATS/MPO as required. Motion carried 4 – 0, with none opposing or abstaining, and the updates were approved.
- c. **Update and discussion on 2026 Title VI program update due 10/1/2026.** Hecox reported on the “TO DO” list is SMTD’s TITLE VI program. Hecox reported an updated program is required every three years and is due October 1, 2026. Hecox stated no action needed.
- d. **Other business as may come before the board.**
 - i. **Next board meeting March 25, 2026.** Hecox reminded the board of next board meeting March 26, 2026.

Hecox reported development of specifications for Transit Hub Shelter and ICE (independent cost estimate) were in progress.

Hecox reported SMTD and Gus Larson had been nominated to receive awards. Hecox said it was not too late to sign up to attend the awards banquet to be held at the Twisted Tulip. Open discussion included changes to Stateline Chamber awards selection and event.

Hecox reminded the board she would attending RTAC Spring Conference in Springfield March 3-5, 2026.

Hecox shared Economic Interest Statements would be mailed out in March and require completion and return to avoid a fine. Hecox requested verification of filing be provided to SMTD, because the auditors review the statements as part of the audit.

Mike Stubbe provided an update on discussions between IPTA and legislators regarding the recently passed legislation and need to back track on the 80/20 match provided for in the legislation. Stubbe shared that the original intent was for only the rural properties to

receive the 80/20 match, with the urban properties to increase to 75/35 match. Stubbe said the FY27 application will be based on the 80/20, but expectations are that future applications will be 75/35 once legislation is corrected.

VIII. APPROVAL OF BILLS

The following bills were reviewed and presented for approval:

COMED	\$	64.00
INTUIT		14.00
SHARON K. HECOX		4,937.67
STEPHANY M. CORNELLIER		109.58
BLUE CROSS BLUE SHIELD		210.72
ILLINOIS DEPARTMENT OF REVENUE		332.05
INTERNAL REVENUE SERVICE		1,949.32
US POSTMASTER		8.16
NICOR GAS		123.41
HOSTWAY.COM		3.96
ALPINE INVESTMENT GROUP		1,100.00
APG OF SOUTHERN WISCONSIN		33.89
BLUEFIRE MEDIA		40.00
GUS LARSON		50.00
JACK R. COOK, JR.		50.00
MARIETTA L. MATTOCKS		50.00
RICHARD ADAMS		50.00
ROCK VALLEY PUBLISHING		413.20
ROCKFORD MASS TRANSIT DISTRICT		147,009.90
SHARON K. HECOX		319.50
SOSNOWSKI & SZETO		129.00
SPECIALTY GRAPHICS INC.		448.00
SECURITY ALARM OF ROCKFODR		139.00
PAMELA J. CLIFTON		50.00
COUSIN COMMUNICATIONS		<u>1,189.00</u>
TOTAL;	\$	<u>158,824.36</u>

Hecox noted the deposits showing on the register--which were provided electronically for review prior to the meeting--included deposit of a check for \$13. Hecox said payroll is audited annually to determine cost of Workers Compensation (WC) policy. Hecox said the \$13 is a credit for overpayment of the WC premium. Chairman Larson entertained a motion for approval of the bills, as presented. Trustee Adams motioned; Trustee Cook seconded. All ayes. No discussion. Motion carried 4 – 0, with none opposing or abstaining, and the bills totaling \$158,824.36 were approved.

IX. ADJOURNMENT There being no further business to come before the board, Chairman Larson entertained a motion for adjournment. Trustee Mattocks motioned; Trustee Adams seconded. All

eyes. No discussion. Motion carried 4 – 0, with none opposing or abstaining, and Chairman Larson closed the meeting at 10:05am.

Respectfully Submitted,

Sharon K. Hecox
Executive Director