STATELINE MASS TRANSIT DISTRICT
REGULAR BOARD MEETING
Wednesday, May 27, 2026
Immediately following Budget & Appropriations Public Hearing
11722 Main Street, Roscoe, IL 61073

I. **WELCOME** SMTD Vice Chair Mari Mattocks opened the meeting at 9:34am. Present in addition to Mattocks were Trustees Dick Adams, Pam Clifton and Jack Cook. Also present was RMTD Executive Director Michael Stubbe and SMTD Executive Director Sharon Hecox. Hecox noted that Trustee Happy Welch had provided notice that he would be arriving late from another meeting.

II. **APPROVAL OF AGENDA** Vice Chair Mattocks requested approval of the agenda. Trustee Adams motioned; Trustee Clifton seconded. Hecox noted the April 29, 2026 Meeting Minutes were requested for approval as corrected on agenda. Trustee Clifton amended the motion to acceptance of the May 27, 2026 agenda, as corrected for approval of April 29, 2026 Minutes; Trustee Adams seconded. All ayes. No further discussion. Motion carried 4 – 0, with none opposing or abstaining, and the agenda was approved.

III. **PUBLIC COMMENT** Vice Chair Mattocks welcomed Executive Director Michael Stubbe to the meeting and opened the meeting to public comment. There being no public comment offered, so Mattocks returned to regular meeting.

IV. **ACCEPTANCE AND APPROVAL of Meeting Minutes ~~February 26, 2026 and April 1, 2026~~ April 29, 2026** Vice Chair Mattocks motioned for approval of the April 29, 2026 Minutes of Meeting minutes which had been provided electronically for review prior to the meeting. Trustee Cook motioned; Trustee Adams seconded. All ayes. No discussion. Motion carried 4 – 0, with none opposing or abstaining, and the April 29, 2026 Meeting Minutes were approved.

V. **FINANCIAL REPORTS:**

a. **Update and discussion as necessary on local, state, and federal grant programs.** Vice Chair Mattocks requested SMTD Executive Director provide the financial reports. Hecox reported SMTD had received and deposited the $3,000 fee per IGA for transportation services for Roscoe and Rockton Townships on May 4 and May 20 respectively. Hecox said proof of deposit was included in the board packet.

i. **Update and discussion on FY26 DOAP monthly reporting Hecox reported the February 2026 DOAP request in the amount of $118,538.97 had been received and deposited on May 4, 2026, with verification of deposit included in board packet. Hecox said the March 2026 DOAP request totaling $118,183.69 had been submitted, approved and deposited on May 20, 2026, with documentation of request and verification of deposit included in the board packet. Hecox said supporting documentation was included in the board packet electronically for review prior to the meeting.**

ii. **Discussion and action on resolution authorizing execution and amendment of downstate operating assistance agreement: Resolution 2026-R-07.** Hecox reported the FY27 Downstate Operation Assistance Program application was nearing approval and requested approval of authorizing resolution to allow the board chairman to execute the

FY27 DOAP agreement when it was presented electronically by IDOT. Hecox said approval of the Resolution would authorize the chairman to sign the agreement and any amendments and allow the executive director to submit reports as under prior agreements. Vice Chair Mattocks entertained a motion for approval. Trustee Adams motioned; Trustee Clifton seconded. All ayes. No discussion. Motion carried 4 – 0, with none opposing or abstaining and Resolution 2026-R-07 was approved.

iii. **Update, discussion and action on 3rd QTR FY26 federal grant reporting and FY27 application** Hecox reported she would be submitting ECHO request to include 3rd QTR and April 2026 once the April billing was approved due to the quarter actual billing from RMTD not being received until April. Hecox reported the March 2026 Operating Expense Worksheet total at $57,074.08 federal operating expense would be included in the quarterly ECHO request. Hecox said supporting documentation had been included electronically in the board packet prior to the meeting.

iv. **Update and discussion on progress of FY25 audited financial statements.** Hecox provided a brief update on the status of audit of FY25 financial statements. Hecox said everything had been provided to Siepert to allow for journal entries needed to close out FY25 and a meeting was scheduled with Mark Trotter (Siepert) to make those entries. Hecox reported on progress with submitting documents requested by *BakerTilly*. Hecox reported the audit was originally thought to be completed by end of June; however, delays with close of books had moved the expected date of completion to end of July.

v. **Update, discussion and action on Rebuild I capital grant and purchase of (3) buses, security cameras and branding.** Hecox provided a brief update on purchase three buses off State of IL Capital Vehicle Procurement contract, including document preparation required for purchase and post award clauses, etc. Hecox reported pre-award concurrence was near submittal for purchase of SEON security cameras for the buses. Hecox said the purchase required development of ICE, sole source letter of justification, SAM search, and various steps for submittal under procurement procedures and she was working with IDOT to move that forward.

vi. **Update, discussion and action on approval of FY27 Budget & Appropriations Ordinance 2026-O-01.** Hecox noted the required notice of public review had been legally published and a Public Hearing held with zero requests for review of the tentative FY27 budget (approved April 1, 2026) received. Hecox said the FY27 budget included operating expenses of $2,894,479. Hecox said the capital budget included $487,272 expense from Rebuild I and III grant appropriations for the Transit Hub and purchase of three buses. Hecox reported total revenues FY27 at $3,471,751. Hecox said no changes were being requested to the FY27 Tentative Budget approved at the April meeting. Vice Chair Mattocks entertained a motion for approval of the FY27 Budget & Appropriations. Trustee Clifton motioned for approval; Trustee Adams seconded. All ayes. Trustee Cook requested clarification of appropriation at $3,183,926.90. No further discussion. Motion carried 4 – 0, with none opposing or abstaining, and the FY27 Budget & Appropriations was approved.

vii. **Update, discussion, and action as needed relative to R266 bus incident on April 26, 2026 Hecox** reported an accident had been had with an SMTD bus (R266) on April 26, 2026. Hecox said the bus was one of the new CVP buses received in May 2025. Hecox said notice of the accident had been provided to her via phone by Michael (Stubbe) after the incident on Sunday afternoon. Stubbe provided a brief update of the incident, including no injuries and insurance coverage. Hecox reported SMTD had received a notice of attorney representation had been received from the individual driving the other vehicle involved in the incident and had provided a copy to SMTD legal counsel and RMTD. Open discussion. No action taken.

viii. **Update, discussion and action as needed on banking changes from First National Bank to Bank First effective May 18, 2026.** Hecox provided update on merge of First National Bank to Bank First. Hecox reported merge required new online banking access and change of routing number and alerting all ACH customers or accounts of change. Hecox said she change was effective May 18^{th}, so she had taken appropriate action to record funds on account as of close of business on May 15, 2026 to ensure accuracy of fund balances. No action required.

VI. <u>MARKETING</u>

a. Update and discussion April 2026 ridership. Hecox reported April ridership at 2,514, including 33 Center of Hope and 150 Veteran Free rides. Hecox reported 8 No Shows for a total of 2,522 trips in April 2026.

b. Update and discussion on *Ticket to Ride* and *Token Transit* programs. Hecox report (349) Full fare and (285) Half Fare *Token Transit* and (17) Full Fare and (328) Half Fare *Ticket to Ride* advanced sale tickets were redeemed in April. Hecox said advanced sale tickets totaled 1,012 or approximately 43% of total purchased rides in April 2026.

VII. <u>OTHER BUSINESS</u>

a. Other business as may come before the board.

i. **Next board meeting June 24, 2026 –Request Change vacation Hecox** requested the June 24, 2026 regular board meeting be canceled and changed to July 1, 2026 at the regular place and time to allow for her absence from the office due to vacation. Open discussion determined Trustees would be available and agreed to change. Hecox to post notice of change.

ii. Update and discussion on public participation: Roscoe Township, Hononegah High School and Roscoe YMCA events; mobility and SLATS Transportation study Hecox provided update on public participation events, including meeting at Roscoe Township Community building to speak with seniors about SMTD benefits and features, meeting with Hononegah IEP students to teach about registering, scheduling rides, and riding the bus. Hecox said a bus was brought to the school for the students to step out of the classroom and see what a bus looks like. Hecox said, if time allowed after today's meeting, she would be attending Roscoe YMCA Senior event to share information about SMTD, and was working on the RMTD mobility study as well as the SLATS Transportation study.

iii. Update and discussion on Pelican Fest 2026 shuttle service, May 16, 2026. Hecox reported 176 rides were provided from downtown Rockton to Nygren Wetlands for Pelican Fest 2026. Hecox said the event had a good turnout and those that used the bus were appreciative of the service. Hecox shared that several young boys, who rode the bus, especially enjoyed the opportunity to ride the bus sharing they had seen the bus at school and around town, but never rode it. Hecox said events such as Pelican Fest provide opportunities for positive community interaction.

iv. **Update and discussion on OSD Shuttle Service, June 18-21, 2026.** Hecox reported she had been in contact with Tami Verstraete (OSD Committeeperson), who had confirmed the same shuttle route would be used again this year. Hecox reported on advertising in the *NorthWest Quarterly* and *Herald* newspaper had been secured in advance of the festival on June 18-21, 2026. Hecox said notice had been provided to RMTD to allow time for scheduling of drivers.

v. **Update and discussion on upcoming road closures due to construction and events** Hecox reported local IronMan event would be held on June 14th and she would be attending a meeting to be aware of any road closures that would affect SMTD bus service. Open discussion regarding anticipated road and bridge construction closures including Prairie Hill and Bridge Street and awareness needed to redirect buses to allow for timely pickup and drop offs. Hecox said IDOT had been in contact with the Village of Rockton regarding bus service during the construction season voicing concerns for individuals needing to get from one side of the bridge to the other will be able without undue hardship. Hecox reported discussions with Trustee Happy Welch included arranging for bus tickets, if needed. Hecox stated she would cooperate with Welch as needed. Open discussion regarding current and future closures and impact on traffic.

VIII. APPROVAL OF BILLS

The following bills were reviewed and presented for approval:

ILLINOIS DEPARTMENT OF REVENUE	332.26
INTERNAL REVENUE SERVICE	1,933.18
BLUE CROSS BLUE SHIELD	252.46
INTUIT	14.00
CHRIS DOERING	120.00
AMERICAN MARKETING	144.64
DOLLAR TREE STORES, INC.	17.67
WALMART `	109.64
NICOR GAS`	85.75
ALPINE INVESTMENT GROUP	1,100.00
APG OF SOUTHERN WISCONSIN	420.00
BLUEFIRE MEDIA	80.00
COUSIN COMMUNICATIONS	1,841.50
GUS LARSON	50.00
MARIETTA L MATTOCKS	50.00
MERIDIAN	828.01
RICHARD ADAMS	50.00
ROCK VALLEY PUBLISHING	407.32
ROCKFORD MASS TRANSIT DISTRICT	46,135.29
SHARON K HECOX	639.00
SIEPERT & CO., LLP	4,100.00
SOSNOWSKI & SZETO	397.75
TOTAL:	$ 59,108.47

Trustee Cook motioned for approval of the bills; Trustee Clifton seconded. All ayes. Hecox reported the $100 credit had been received for the overcharge for the Fall IPTA conference and was recorded in the register provided to the board. Motion carried 4 – 0, with none opposing or abstaining, and the bills totaling $59,108.47 were approved.

IX. ADJOURNMENT

There being no other business to come before the board, Vice Chair Mattocks entertained a motion for adjournment. Trustee Adams motioned; Trustee Clifton seconded. All ayes.

No discussion. Motion carried 4 – 0, with none opposing or abstaining, and Mattocks declared the meeting closed at 10:30am.

Respectfully submitted,

Sharon K. Hecox
Executive Director